

**14<sup>th</sup> Asia Pacific Medical Education, Conference (APMEC)  
Room Reservation Confirmation Form (12 – 14 Jan 2017)**

**GRAND COPTHORNE  
WATERFRONT HOTEL**

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Group Reservation: Tel:+65 62331122  
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**COMPLETE DETAILS IN FULL**

Title: Mr / Mrs / Ms / Dr (please circle the correct one)

Guest Given/First name: Guest Family/Last name:

Check in: Flight No. / Estimated Time of Arrival:

Check out: Flight No. / Estimate Time of Departure:

No of Rooms: No of Guests:

**Early Bird Special [ Book by 30<sup>th</sup> November 2016]**

ROOM CATEGORY	ROOM RATE
<input type="checkbox"/> Superior Room (Single)	S\$ 190.00 ++ per room night (inclusive of 01 Breakfast, Broadband)
<input type="checkbox"/> Superior Room (Double)	S\$ 210.00 ++ per room night (inclusive of 02 Breakfast, Broadband)

**Book after 30<sup>th</sup> November and by 30<sup>th</sup> December 2016**

ROOM CATEGORY	ROOM RATE
<input type="checkbox"/> Superior Room (Single)	S\$ 200.00 ++ per room night (inclusive of 01 Breakfast, Broadband)
<input type="checkbox"/> Superior Room (Double)	S\$ 220.00 ++ per room night (inclusive of 02 Breakfast, Broadband)
<input type="checkbox"/> Superior Room (Single)	S\$ 180.00 ++ per room night (Inclusive of Broadband)
<input type="checkbox"/> Superior Room (Double)	S\$ 180.00 ++ per room night (Inclusive of Broadband)

If required, Additional person, Breakfast can be arranged at **S\$25.00++ per person**  Yes  No  
Request for Smoking or Non Smoking Rooms (subject to rooms' availability)  Smoking  Non Smoking

Contact Person: Designation:  
Company Name  
Company Address:  
Contact Nos: (O) \_\_\_\_\_ (F) \_\_\_\_\_ E-mail: \_\_\_\_\_

Payment Method :  
Personal Account (or)  
Company Account

<b>CREDIT CARD GUARANTEE</b>	<b>CARD TYPE:</b> AMEX / MASTER CARD / VISA / DINERS / JCB
Card No:	Expiry Date ((mm-yy):
Cardholder's name on credit card:	Cardholder's Signature:

**Note / Terms & Condition:**

- Rates quoted are subjected to 10% service charge & 7% Goods and Services Tax per room night, unless stated as nett.
- All reservations must be guaranteed by credit card for full duration of stay booked. Reservation is guaranteed upon confirmation. If there may be any cancellations from henceforth, a 1-night charge will be levied.
- Where cancellation is made or when there is a No-show, a 1-night charge will be levied as cancellation or no show charge.
- The rates quoted are specially meant for this group only. It cannot be used as a future reference to other bookings.
- The rates quoted are subject to increase should the arrival and departure dates change once the agreement has been signed by both parties
- **Check in time is at 1400hrs and check out time is 1200hrs**

***Please note that without receiving the room confirmation from the hotel, the above reservation will not be valid.***

**OFFICIAL USE ONLY:**

<input type="checkbox"/> Reservation is CONFIRMED. Confirmation Number: _____	<input type="checkbox"/> Unable to confirmation reservation.
Attended by: _____	Date: _____